

School District of Manawa

BOARD OF EDUCATION REGULAR MEETING

Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525



The Board of Education will livestream the public meeting at the following [LINK](#)

Tuesday, December 19, 2023
6:00 P.M.

Board of Education MISSION Statement: We Will Represent Our Community While Advocating For Our Stakeholders By Developing Strong Policy And Providing Direction For Our Future.

❖ CALL TO ORDER

- *This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There will be a time for public comment during the meeting as indicated in the agenda. (B.O.E. Policy 0166)*

❖ PLEDGE OF ALLEGIANCE

❖ ROLL CALL - Verification of Quorum

- *B.O.E. Members Present:*

❖ COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION [§19.84(2) Wis. Stats.]

- *Verify Publication of Meeting*

❖ ADMINISTRATIVE TEAM REPORT

1. Good News Report
 - a. Informational Presentation
2. Follow-up regarding Middle School Athletics (AG2431A).

❖ COMMITTEE REPORTS

3. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2023-12-06
4. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2023-12-13
5. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from 2023-12-06
6. Buildings and Grounds (Griffin) - See Buildings and Grounds Committee Meeting Minutes from 2023-12-13

❖ PUBLIC COMMENTS

(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)

❖ **CONSENT AGENDA**

- *Regarding the consent agenda, the Board has been provided background information on each item or has discussed at previous meetings. All of these agenda items will be acted on with one vote without discussion. If a board member would like to discuss any item in greater detail, it will be pulled from the consent agenda and will be discussed and voted on separately.*

The Board will consider approval of:

7. Recommendation for Approval of Donations:
 - a. Mrs. Michelle Kaczorowski (Thrivent Grant) - \$250 worth of treats, napkins, soda, supplies for the Secondary December 20th potluck to celebrate staff.
 - b. Tracy and Richard Ogle - \$150.00 towards the National Honor Society to assist with the Adopt a Family/Day of Service initiative.
 - c. Clothing Drive - the following participants donated:
 - i. PTO - coats, boots, hats, and gloves
 - ii. Treehouse foods - 13 new coats, 15 new pairs of gloves, and 18 new hats
 - d. Manawa Lions Club - \$270.00 towards the Urgent Needs Fund.
 - e. Manawa Athletic Booster Club:
 - i. 4 Basketball Storage Cars (\$270.22 each)
 - ii. 2 New Daktronics Scoreboards for MS/HS gym, if school pays for installation (\$15,500.00)
 - iii. 2 Handheld Ball Pumps (\$15.00 each)
 - iv. 2 Electric Ball Pumps (\$175.00 each)
 - v. 1 Year subscription to RackCoach for students in personal fitness classes and Lifting Program. (\$900.00)
 - vi. Freezer at MES for injuries (\$199.40)
 - f. Tractor Supply of New London through the National Honor Society Day of Service initiative
 - i. \$175 worth of coats, hats, and gloves.
 - g. Holmland Farms (Dick Piechowski & Alan Cordes) - Wreath material (value of \$250)
8. Recommendation for Approval Minutes of Regular and Special Board Meetings
 - a. 2023-12-06
9. Recommendation for Approval of Revenue/Expenditures & Receipts - November
 - a. Cash Receipts Report
 - b. Invoice Report Report
 - c. Rev / Exp Financial Report
10. Recommendation for Approval of Personnel related items:
 - a. Details provided within Personnel Chart

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ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):

❖ **BOARD COMMENTS**

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

11. Policy Adoption - **2nd Reading** and discussion of NEOLA Policy Revisions
 - a. PO 0164 Meetings - ADOPTION
 - b. PO 0164.1 Regular Meetings - RESCIND
 - c. PO 0164.2 Special Meetings - RESCIND
 - d. PO 0165.1 Notice of Meetings - RESCIND
 - e. PO 0165.2 Change of Regular Meetings - RESCIND
 - f. PO 8913 Section 504/ADA Prohibition Against Disability Discrimination in Employment - ADOPTION
 - g. PO 1623/3623/4623 Section 504/ADA Prohibition Against Disability Discrimination in Employment - RESCIND
 - h. PO 3120.07 Employment of Casual Resource Personnel - RESCIND
 - i. PO 8700 Nursing Mothers - ADOPTION
 - j. PO 3430.05/ 4430.05 Nursing Mothers - RESCIND
 - k. PO 2451 Program or Curriculum Modifications - REVISION
 - l. PO 5250 Program or Curriculum Modifications - RESCIND
 - m. PO 5505 Academic Honesty - ADOPTION
 - n. PO 7540.08 Artificial Intelligence (AI) - ADOPTION
 - o. PO 5350 Suidice Prevention, Intervention, and Postvention - REVISION

12. Notice of **1st Reading** and discussion of NEOLA Policy Revisions
 - a. PO 0113 Boundaries - REVISION
 - b. PO 0142.1 Electoral Process - REVISION
 - c. PO 0143.1 Public Expression of Board Members - REVISION
 - d. PO 0144.3 Conflict of Interest - REVISION
 - e. PO 1260 Incapacity of the District Administrator - REVISION
 - f. PO 2340 District Sponsored Trips - REVISION
 - g. PO 2521 Selection of Instructional Materials and Equipment - REVISION
 - h. PO 3121 Criminal History Record Check and Employee Self-Reporting Requirements - REVISION
 - i. PO 3139 Staff Discipline - REVISION
 - j. PO 3430.01 Family & Medical Leave of Absence (“FMLA”) - REVISION
 - k. PO 5113 Open Enrollment Program (Inter-District) - REVISION
 - l. PO 5200 Attendance - REVISION
 - m. PO 5215 Missing and Absent Children - ADOPTION
 - n. PO 5517 Student Anti-Harassment - REVISION
 - o. PO 5530 Student Use or Possession of Intoxicants, Drugs, or Paraphernalia - REVISION

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- p. PO 6151 Returned / Outstanding-Stale Checks - REVISION
 - q. PO 6236 Community Services Fund (Fund 80) - ADOPTION
 - r. PO 6610 Non District-Supported Student Activity Accounts - REPLACEMENT
 - s. PO 7250.01 Memorials for Staff and Students - ADOPTION
 - t. PO7440.01 Video Surveillance and Electronic Monitoring - REVISION
 - u. PO 7440.02 Smart Monitoring Equipment - ADOPTION
 - v. PO 8121 Personal Background Check - Contracted Services - ADOPTION
 - w. PO 8146 Notification of Education Options - REVISION
 - x. PO 8310 Public Records - REVISION
 - y. PO8407 School Resource Officer Program - RESCIND
 - z. PO 8420 School Safety - REVISION
 - aa. PO 8500 Food Services - REVISION
 - bb. PO 8531 Free and Reduced-Price Meals - REVISION
 - cc. PO 9210 Parent Organizations - RESCIND
 - dd. PO 9211 District Support Organizations - REVISION
13. Discussion - Provide Free Lunch for Daily Short-Term Substitute Teachers
- a. Informational Memo for Review and Approval
14. Course Addition, Deletion and Revision
- a. Recommendation Memo - Computer Science Courses
15. Course Guide
- a. Recommendation Memo
 - b. Course Guide Document for Review
16. Annual School Safety Report (PO8420)
- a. Informational Memo for Review and Approval
 - b. School Safety Plan for Review and Approval
 - c. Wisconsin School District Safety Drill LOG(s)
 - d. Written evaluation of most recent school safety/violence drill for Review and Approval
17. Discussion on WASB Convention Resolutions
- a. Document with current draft of resolutions
18. SDM Literacy Report
- a. Informational Memo for Review and Approval
 - b. Copy of 22-23 School Year Literacy Report

❖ **CLOSED SESSION**

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- The Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), Wis. Statute, Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Considering financial, medical, social or personal histories or disciplinary data of specific persons.
 - SDM Personnel Matter
 - SDM Administrative Contract Renewal Discussion
 - SDM District Administrator Evaluation Procedure

❖ **ADJOURN**

UPCOMING MEETING(S):

- Regular **Board of Education** Meetings take place the 4th Monday every month.
- **Building & Grounds Committee** Meetings take place the 2nd Wednesday every month.
- **Finance Committee** Meetings take place the 2nd Wednesday every month.
- **Curriculum Committee** Meetings take place the 1st Wednesday every month.
- **Policy & Human Resource Committee** Meetings take place the 1st Wednesday every month.

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0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

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5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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